

Meeting Minutes

February 13, 2023



Certified Professional Guardianship and Conservatorship Board

Monday, February 13, 2023
Zoom Meeting
7:30 a.m. – 9:00 a.m.

MEETING MINUTES	
Members Present	Staff Present
Judge Diana Kiesel, Chair	Ms. Stacey Johnson
Judge Grant Blinn	Ms. Thai Kien
Judge Robert Lewis	Mr. Samar Malik
Ms. Kristina Hammond	Ms. Maureen Roberts
Dr. K. Penney Sanders	Ms. Sherri White
Mr. William Reeves	Ms. Kay King
Mr. Dan Smerken	Ms. Rhonda Scott
Ms. Susie Starrfield	Ms. Linda Vass
Ms. Melanie Maxwell	Members Absent
Judge Ferguson-Brown	Ms. Anita Souza
Ms. Lynda Clark	Ms. Lisa Malpass

Guests – See last page

1. Meeting Called to Order

Judge Diana Kiesel called the February 13, 2023 Certified Professional Guardianship and Conservatorship Board meeting to order at 7:33 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Kiesel welcomed all present.

Motion: It was moved and seconded to approve the January 9, 2023 Board meeting minutes. The motion passed.

3. Executive Session (Closed to Public)

4. Reconvene (Open to Public)

5. Chair’s Report

Judge Kiesel announced and welcomed new Board member, Lynda Clark. Judge Kiesel has offered to speak as a guardianship resource for the Pierce County Aging and Disability Resource Center. The April Board meeting will be a hybrid meeting, with both in person and Zoom capability options for attendance. Judge Lewis has agreed to act as Parliamentarian. Judge Kiesel provided an overview of the chair, members, and staff person for each of the Board’s committees.

6. Grievance Report

Staff reported seven (7) grievances were received during the month of January. At January's meeting, the Board dismissed one (1) grievance and forwarded one (1) grievance to superior court. A total forty-eight (48) grievances are currently unresolved. Currently, there are two hundred fifty-three (253) active CPGCs.

7. Regulations Committee

On behalf of the Regulations Committee, Mr. Smerken presented the proposed Reg 007 for certification.

Motion: It was moved and seconded to approve regulation 007. The motion passed.

8. Vote on Executive Session Discussion

On behalf of the Applications Committee, Judge Robert Lewis presented the following applications for certification. The Application Committee abstained.

Motion: It was moved and seconded to conditionally approve Lou Ann Carter's application for certification, conditioned on the completion of mandatory training, with transferable skills in social services. The motion passed.

Motion: It was moved and seconded to approve Zoe Cornell's application for certification with transferable skills in social services. The motion passed.

Motion: It was moved and seconded to approve Jessica Love's application for certification with transferable skills in social services. The motion passed.

Motion: It was moved and seconded to approve Adriana Warren's application for certification with transferable skills in social services. The motion passed.

On behalf of the Standards of Practice Committee, Judge Grant Blinn presented the following grievances for Board action. Members of the Standards of Practice Committee abstained.

Motion: It was moved and seconded to dismiss grievance 2023-001 as incomplete. The motion passed.

Motion: It was moved and seconded to forward complete grievance 2023-002 to court. The motion passed.

Motion: It was moved and seconded to wait until court findings to act on grievance 2023-003. The motion passed.

Motion: It was moved and seconded to forward complete grievance 2023-004 to court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-005 due to no jurisdiction. The motion passed.

Motion: It was moved and seconded to forward complete grievance 2023-006 to court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-007 due to no jurisdiction. The motion passed.

- Motion: It was moved and seconded to dismiss grievance 2022-025 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2022-052 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2022-058 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2022-063 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2016-087 following court review. The motion passed.

9. Wrap Up/Adjourn

With no other business to discuss, the February 13, 2023 CPGC Board meeting was adjourned at 8:35 a.m. The next Board meeting will take place via Zoom teleconference on March 13, 2023 at 7:30 a.m. Daylight Savings time.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion:	It was moved and seconded to approve the minutes of the January 9, 2023 Board meeting.	Passed
Motion:	It was moved and seconded to conditionally approve Lou Ann Carter's application for certification, conditioned on the completion of mandatory training, with transferable skills in social services.	Passed
Motion:	It was moved and seconded to approve Zoe Cornell's application for certification with transferable skills in social services.	Passed
Motion:	It was moved and seconded to approve Jessica Love's application for certification with transferable skills in social services.	Passed
Motion:	It was moved and seconded to approve Adriana Warren's application for certification with transferable skills in social services.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-001 as incomplete.	Passed
Motion:	It was moved and seconded to forward complete grievance 2023-002 to court.	Passed
Motion:	It was moved and seconded to wait until court findings to act on grievance 2023-003.	Passed
Motion:	It was moved and seconded to forward complete grievance 2023-004 to court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-005 due to no jurisdiction.	Passed
Motion:	It was moved and seconded to forward complete grievance 2023-006 to court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-007 due to no jurisdiction.	Passed
Motion:	It was moved and seconded to dismiss grievance 2022-025 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2022-052 following court review.	Passed

Motion:	It was moved and seconded to dismiss grievance 2022-058 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2022-063 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2016-087 following court review.	Passed

Guests:

Stephen Manning (AAG)
 Samantha Hellwig (AAG)
 Sara Tremblay
 Katlyn Balsam
 206-914-0541

Puget Sound Guardians
 Deborah Jameson
 Zoe Cornell
 Christopher Fast
 Kecia Hedgeman



Grievance Report
February, 2023

**Certified Professional Guardian and Conservator
Grievance Status
February, 2023**

New Grievances Received in February 2023:	4
2023 Grievances Dismissed by Board on February 13, 2023:	3
2023 Grievances Forwarded to Superior Court on February 13, 2023:	4

	2022	2023
Total Grievances Received:	75	11
Total Grievances Dismissed: No Jurisdiction, Insufficient Grievance	30	3
Total Grievances Forwarded to Superior Court:	41	4
Total Grievances Dismissed Following Court Order:	26	0
Total Grievances Open Pending CRC Review:	1	0
Total Grievances Open Pending Investigation:	1	0

Please note that the numbers reported in this section will not necessarily be equal to the total number of grievances received; this is due to the timing of when new grievances are received and in process of review by the Board.

Active CPGCs: 255

Pre UGA

2016-2021 Grievance Status – February 2023	2021	2020	2019	2018	2017	2016	Total
Grievances Resolved this Month:	1					0	1
Grievances Remaining Requiring Investigation:	16	0	0	0	0	0	16

2016-2021 Grievances Pending*	2021	2020	2019	2018	2017	2016	Total
Conflicts Review Committee:							0
ARD:							0
Complaint/Hearing:		1	2				3
Administrative Decertification:							0
Total Pending:	0	1	2	0	0	0	3

***Grievances in Pending status are not counted as Grievances Requiring Investigation.**

Resolution of 2016-2021 Grievances	2021	2020	2019	2018	2017	2016	Total
Total Grievances Received by Year	95	80	77	85	104	104	545
Dismissal – No Jurisdiction	9	21	15	22	30	20	117
Dismissal – No Actionable Conduct	59	44	41	52	60	55	311
Dismissal – Miscellaneous		1					1
Dismissal – Insufficient Grievance	7	6	5	3	1	2	24
Dismissal – Following Court Order		3				1	4
Advisory Letter 507.1		2	5	3	2	4	16
ARD - Admonishment							0
ARD – Reprimand		1		1	1	4	7
ARD - Suspension							0
Termination – Administrative Decertification	4	1	3	1	1	3	13
Termination – Voluntary Surrender			1	2	8	15	26
Termination – Decertification			5	1	1		7
Total Pre-2022 Grievances Resolved:	79	79	75	85	104	104	526

Guardians/Agencies with Multiple Grievances

February 2023

ID	Year Cert.	Unresolved Grievances	Year(s) Grievances Received
A	2015	2	2021 (1), 2022 (1)
B	2009	2	2021 (2)
C	2001	2	2023 (2)
D	2016	8	2021 (3), 2022 (5)
E	2011	2	2021 (2)
F	2007	4	2019 (2), 2020 (1), 2021 (1)
G	2021	2	2022 (2)
H	2011	2	2021 (1), 2022 (1)
I	2001	3	2022 (3)
J	2006	2	2021 (2)
K	2011	4	2022 (3), 2023 (1)
		33	

Of the 44 currently unresolved grievances, 33 involve 11 Certified Professional Guardians and Conservators or Agencies with 2 or more grievances.